

APPLICATION LETTER TO EDUCATION DEPARTMENT



**Nelson Mandela
Metropolitan
University**

f o r t o m o r r o w

Faculty of Education

Department of Science, Mathematics and Technology Education

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Nelson Mandela Metropolitan University

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5 February 2008

Dear Mrs Mbopa

RESEARCH PROJECT: COMPUTERS IN SCHOOLS

The SMIS project would like to assist schools to become Learning Organizations which have a passion to develop and improve teaching and learning. This will be in line with the Draft White Paper on e-Education which was gazetted in 2004.

We have received sponsorship from the DELL foundation in the form of 20 computers for each of the participating schools. Principals of the following schools have been consulted and are very excited about the possibility, as this will be an additional aspect to the ABSA SMIS project. The following schools will form part of the project (Another one might be added after we have consulted with them):

- School A
- School B
- School C
- School D
- School E
- School F

The Computer Training will focus on using Cyberhunts as a strategy for teaching and learning. Cyberhunts are linked to topics in the RNCS Outcomes Based Curriculum. Teachers will be trained how to use existing cyberhunts, how to design their own Cyberhunts and how to assist learners to eventually design Cyberhunts. Cyberhunts would require that teachers and learners are trained in how to use the Internet for searching by making use of Internet Explorer as well as how to use Microsoft Word and PowerPoint to create Cyberhunts. Through the training, teachers will be able to empower themselves to become computer literate in Word, PowerPoint and Internet Explorer. Participants will also be taught how to use Email and how to implement it as a learning tool via Cyberhunts. Support will be provided through site visits, training sessions and *via* email

WHAT IS REQUIRED BY SCHOOLS: TRAINING AND IMPLEMENTATION ASPECTS

- Allow the SMIS research team into the school to assist and monitor
- Allow for suitable time tabling during the school week in order that the SMIS research team can visit the school
- Participation and Training: We require that a minimum of 6 teachers from grade 5 to 7 in the primary school and grade 8 to 9 in the high school, participates. This number will be expanded in the second year.
- Participate in the scheduled training / staff development sessions at the Missionvale Campus or at designated schools in the surrounding area in the afternoons and occasional weekends
- Complete questionnaires for data gathering purposes before the project start, during the project and at the end of the project
- Implement the newly acquired knowledge/techniques into their classrooms and complete reflection journals/sheets/questionnaires

RESEARCH ASPECTS

- Support the SMIS research team
- Allow that the principal, staff, learners and parents may be interviewed to gather data
- Allow entrance into the school and classes by the SMIS research team
- Complete questionnaires for data gathering purposes before the project start, during the project and at the end of the project
- Implement the newly acquired knowledge/techniques into their classrooms and complete reflection journals/sheets/questionnaires

We hope that this research project will receive your favourable consideration.

Yours sincerely

André du Plessis

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LETTER FROM EDUCATION DEPARTMENT

Fax sent by : 0414510193

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21/02/08 10:04

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Province of the
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Mr André du Plessis
Nelson Mandela Metropolitan University
(Fax: 041 5041633)

Dear Mr du Plessis

RESEARCH PROJECT: COMPUTERS IN SCHOOLS

I refer to your letter dated 05 February 2008 and our telephonic conversation of today.

Permission is hereby granted for you to conduct your research on the following conditions:

1. your research must be conducted on a voluntary basis;
2. all ethnical issues relating to research must be honoured;
3. your research is subject to the internal rules of the school, including its curricular programme and its code of conduct and must not interfere in the day-to-day routine of the school.

Kindly present a copy of this letter to the principal as proof of permission.

I wish you good luck in your research.

Yours faithfully

L.M.T. MBOPA
ACTING DISTRICT DIRECTOR: PORT ELIZABETH
/ab

21 February 2008